

1

Time

Lesson 1: Time in your life

Listening 1  1.1 Listen to the information about Linda and Huseyin. Are the sentences true or false?

	True	False
1 Linda likes the early morning.	<input type="checkbox"/>	<input type="checkbox"/>
2 She usually checks her emails when she arrives at the office.	<input type="checkbox"/>	<input type="checkbox"/>
3 She normally has lunch in the canteen.	<input type="checkbox"/>	<input type="checkbox"/>
4 Huseyin travels a lot.	<input type="checkbox"/>	<input type="checkbox"/>
5 He's a computer salesman.	<input type="checkbox"/>	<input type="checkbox"/>
6 He usually gets home after 8.30 in the evening.	<input type="checkbox"/>	<input type="checkbox"/>

2 Listen again and complete the sentences.

- | | |
|---|---|
| 1 She _____ to be in the office before 7.30 a.m. | 5 In the afternoon, she _____ attend meetings. |
| 2 Linda _____ most of her time talking to customers on the phone until lunchtime. | 6 He's a computer expert and _____ customers to help them with their software problems. |
| 3 She _____ to a snack bar and _____ a sandwich there. | 7 He _____ much time in the office. |
| 4 She _____ the food in the canteen. | 8 To relax after work, he _____ to music on his iPod. |

Grammar 3 Make sentences with the words and the correct forms of the verbs in brackets.

- | | |
|--------------|--|
| 1 (work) | never / I / on Sundays |
| 2 (not have) | spare time / she / any |
| 3 (go) | often / the snack bar / after work / they / to |
| 4 (spend) | usually / Marco / every day / with customers / three hours |
| 5 (enjoy) | on Fridays / we / our family / with / having dinner |
| 6 (get up) | playing the guitar / I / early / to practise / often |
| 7 (have) | you / in the company restaurant / how often / lunch / ? |
| 8 (like) | watching TV / he / after work / ? |

4 Complete the sentences with the words in the box.

always every never often once times

- I start work at 8.00 _____ day.
- My partner and I go to the cinema _____ a month.
- How _____ do you see your friends in the evenings?
- She hates meat so she _____ eats it.
- He's very punctual. He _____ arrives on time.
- Ben's extremely fit. He plays tennis three _____ a week.

NOTEPAD
EXERCISE

5 Answer the questions about yourself.

- What time do you usually get up? _____
- How often do you do sport? _____
- When do you normally finish work? _____
- How much time do you spend checking emails every day? _____

Lesson 2: What are you doing at the moment?

Vocabulary 1 Complete the sentences with the words in the box.

characters contacts create devices location media microblogging share

- 1 Tumblr is a _____ platform which users can post multimedia content on.
- 2 Foursquare is a website for mobile _____ such as smartphones.
- 3 Many people use Facebook to _____ messages or photos with their friends.
- 4 Texts on Twitter can't be more than 140 _____ long.
- 5 On Foursquare, users can 'check in' to a _____.
- 6 LinkedIn is used to find _____ who will help in your job or career.
- 7 Facebook was the first social _____ site to become popular.
- 8 To join this site, you _____ a personal profile.



Grammar 2 Choose the correct preposition.

- 1 Users can share photos and information *with / about / by* friends.
- 2 With Tumblr you can follow the blogs *by / of / with* other users.
- 3 It's also possible to share information *to / after / about* events.
- 4 This site links *for / on / to* all the other social media sites.
- 5 Twitter lets users post information *on / in / at* small texts.
- 6 Many companies now have a profile *in / at / on* Facebook.
- 7 LinkedIn is a useful site *of / for / about* professional networking.
- 8 You can tell your friends where you are *from / by / at* your mobile phone.

3 Put the words in order to make sentences.

- 1 working / the / I'm / today / office / not / in
- 2 with friends / staying / at the moment / I'm / in London
- 3 are / interesting / working / they / an / project / on / ?
- 4 Facebook / which / posting / she / is / photo / on / ?
- 5 just / I'm / some / documents / editing / important
- 6 updating / we / Facebook page / our / aren't / today

4 Complete the sentences with the verbs in brackets in the present continuous.


- 1 Twitter _____ the way people communicate with each other. (change)
- 2 My colleagues _____ to the conference by train. (not travel)
- 3 Companies can inform customers about products they _____. (sell)
- 4 My company _____ new apps for mobile devices. (develop)
- 5 What kind of software _____ you _____ for this project? (use)
- 6 I always tell my friend if something exciting _____. (happen)

**NOTEPAD
EXERCISE**

5 Answer the questions about what you are doing at the moment.

- 1 What are you working on at the moment?
- 2 What are you reading?
- 3 What information are you posting online today?
- 4 Who are you following on Twitter?
- 5 What clothes are you wearing right now?

Lesson 3: *Is that the time?*

Vocabulary 1  1.2 Listen to José and write the times as he says them. Use words, not numbers.

Example: He usually gets up at *half past six*.

- 1 He leaves for work at _____.
- 2 His course starts _____.
- 3 His coffee break is at _____.
- 4 His lunch break is between _____.
- 5 The course ends at _____.
- 6 He gets home at about _____.

2 Write the times from 1 in numbers.

Example: half past six = 6.30

- | | |
|---------|-------------------|
| 1 _____ | 4 _____ and _____ |
| 2 _____ | 5 _____ |
| 3 _____ | 6 _____ |


Functional Language

3 Match the beginnings of the phrases 1–8 with the endings a–h.

- | | |
|--------------------------|-----------------------|
| 1 How are | a nice meeting you. |
| 2 It's such | b isn't it? |
| 3 Can you tell me | c a lovely day today! |
| 4 It's horrible weather, | d again soon! |
| 5 Well, it was | e news! |
| 6 That's great | f things with you? |
| 7 See you | g time for lunch. |
| 8 It must be nearly | h what the time is? |

4 Match the sentences in 3 with the descriptions a–d.

- | | |
|--|-------|
| a phrases used to ask for information | _____ |
| b phrases used to open a conversation or keep a conversation going | _____ |
| c phrases used to show interest | _____ |
| d phrases used to end a conversation | _____ |

Pronunciation 5  1.3 Say the sentences. Then listen and repeat.

- 1 Could you tell me the time, please?
- 2 It's exactly 9.50.
- 3 Does the meeting start at 3.15?
- 4 I'll take the 11.20 City bus.
- 5 My working hours are from 8.30 to 4.45.
- 6 How are things with you?
- 7 Do you know what time the meeting finishes?
- 8 I didn't realise it was so late.

NOTEPAD EXERCISE

6 Answer the questions about yourself. Use alternative ways of writing the time where possible.

- 1 What time do you have breakfast? _____
- 2 When do you leave for work/university? _____
- 3 When do you normally have your lunch break? _____
- 4 What time do you get home after work/university? _____
- 5 When do you normally go to bed? _____

Lesson 4: Review

Vocabulary 1 Complete the sentences with the words in the box.

adults business classes experience interpreting preparation programme teachers

Our English school is based in Donegal, Ireland, and offers a variety of English courses for _____¹ and children. Courses include general English, _____² English and exam _____³. We also provide other language services including translation and _____⁴. To help you improve your English quickly our _____⁵ have a maximum of 6 students and all our _____⁶ have professional qualifications and at least two years' teaching _____⁷. Our summer _____⁸ for junior students includes morning English lessons and fun afternoon activities and excursions.

Learning English in beautiful Ireland

2 Choose the correct word.

- 1 He wants to *expand* / *exchange* his morning classes with a colleague.
- 2 I have a 90-minute *journey* / *travel* to work every day.
- 3 If I can't reduce my working hours, I'll have to *design* / *resign*.
- 4 We *make* / *run* evening classes.
- 5 When I come home after a long day, I'm always *excited* / *exhausted*.
- 6 They often have *lectures* / *lecturers* in the morning.

CHECK YOUR VOCABULARY!

3 Write words in the boxes to complete the sentences.

Example: I try to sleep at least eight hours per _____.

- 1 I'm busy in the morning and the evening, so I can only meet you in the _____.
- 2 Smoking is a bad _____.
- 3 I'm writing a _____ on the internet so everyone can read about my trip to Australia.
- 4 You can't use the meeting room now because there's a conference in _____.
- 5 If you change or correct documents to improve them, you _____ them.
- 6 Many people _____ their friends on Twitter.
- 7 Speaking about things like the weather or sport, is called making _____ talk.
- 8 Politics is not a safe _____ of conversation in many cultures.
- 9 There are some problems with my presentation. I'm sure I can _____ it.
- 10 Everybody wants to go to that new restaurant, it's really _____.

n i g h t

NOTEPAD EXERCISE

4 Write down five words or expressions from this unit which you find most useful. Try to make sentences with each of them.

Test yourself

Choose the correct answer. For every correct answer you score one point.

- 1 He _____ to the gym in the evening.
a goes usually
b usually goes
c does usually go
- 2 They _____ have problems with their computer system. It always works very well.
a rarely
b always
c often
- 3 How often _____ your parents?
a you see
b see you
c do you see
- 4 _____ a biography of my favourite film director at the moment.
a I'm reading
b I read
c I don't read
- 5 _____ her emails first thing in the morning.
a She's checking
b She checks
c She isn't checking
- 6 Tweets are always about _____ now.
a what happens
b what doesn't happen
c what's happening
- 7 **A:** What time do you want to meet?
B: half _____ five is best for me.
a thirty
b to
c past
- 8 It's 11.15. Which of the answers is correct? _____
a Quarter past eleven
b Eleven past fifteen
c Quarter to eleven
- 9 In many cultures it's very important to _____ small talk.
a have
b make
c run
- 10 _____ is informal conversation, normally about other people.
a Gossip
b Topic
c Joke
- 11 Congratulations _____ your new job!
a to **b** for **c** on
- 12 **A:** How are things with you?
B: _____
a Much too bad
b Not too bad.
c Not fine.
- 13 _____ you again soon.
a See
b Watch
c Meet
- 14 **A:** Did you hear we're opening a new office in Japan?
B: Really? That's _____ .
a interesting
b fine
c confusing
- 15 **A:** Hi Jane. How are you?
B: Great! I got _____ last week.
a fired
b promoted
c up
- 16 My working _____ are 10.00 in the morning to 6.00 in the afternoon.
a time
b hour
c hours
- 17 This week, I'm working the morning _____ .
a shift
b hours
c time
- 18 A _____ is a plan showing when things will happen in the future.
a journey
b shift
c schedule
- 19 I'm working from 8.00 in the morning to 7.00 in the evening at the moment. I'm _____ .
a exhausted
b excited
c expecting
- 20 When you share ideas and interests with someone, you have something in _____ .
a common
b exchange
c general

Score: / 20 points